



COMMUNITY ACTION WAYNE/MEDINA

<https://www.cawm.org>

AVAILABLE ENERGY ASSISTANCE PROGRAMS



The **Percentage of Income Payment Plan (PIPP) Plus** program connects households with a regulated utility with a fixed, monthly utility bill at a reduced rate based on income

Available: All year round



The **Home Energy Assistance Program (HEAP)** provides households with a one-time non emergency benefit to their main heating source to assist during the winter heating season

Available: June- May



The **Winter Crisis Program** helps households with reconnecting or stopping disconnection of an utility service, transferring services, or obtaining new service. Funding is also available for first PIPP plus enrollment, PIPP plus defaults and households with bulk fuel usage

Available: November - March



The **Summer Crisis Program** provides help with electric bills and those needing help coping with the summer heat. A household member must be 60 years of age and older; or electric disconnection notice; or have a medical condition for which cooling is essential

Available: July—September

CAW/M reserves the right to request additional information for individuals applying for any of the Energy Services Programs.

SCHEDULING IN-PERSON APPOINTMENTS DAILY:

- Schedule an Appointment:
 - NEW** Call 330-299-0540
 - Online at <https://cawm.itfrontdesk.com>
- Same Day Appointments available Monday through Wednesday (limited number each day)
- Apply for HEAP/PIPP+ Online by visiting:
www.energyhelp.ohio.gov

OFFICE LOCATIONS:

MEDINA OFFICE
(LOWER LEVEL OF MDJFS BUILDING)
232 NORTHLAND DR.
MEDINA, OH
330-723-2229
HOURS: MON-WED 8AM - 5PM
THUR. BY APPOINTMENT ONLY

WOOSTER OFFICE
905 PITTSBURGH AVE.
WOOSTER, OH
330-264-8677
HOURS: MON-WED 8AM - 5PM
THUR. BY APPOINTMENT ONLY

**RITTMAN OFFICE &
FOOD PANTRY**
88 N. MAIN ST.
RITTMAN, OH
330-927-1871
HOURS: THUR. ONLY (WALK-INS)
8AM - 5PM

**WEST SALEM OFFICE &
FOOD PANTRY**
99 E. BUCKEYE ST.
WEST SALEM, OH
HOURS: 1ST MONDAY OF EACH MONTH
8AM - 4PM

LODI OFFICE
110 HIGHLAND DR.
LODI, OH
HOURS: THURSDAY ONLY 8AM - 5PM
(DOORS LOCK AT 4:00 PM)

DOCUMENTATION NEEDED TO APPLY FOR SERVICES:

(All documentation is required each time you apply for services)

- Agency Interview is required for crisis appointments
- Social Security Numbers for all household members
- Birth dates for all household members
- Disability documentation, if applicable
- Proof of U.S. Citizenship for all household members– Birth Certificate, Baptismal records (must show place and date), U.S. Passport, Voter registration card, Military Service Record, Verified Citizenship from OWF Program, Indian Census Record, Social Security Card

OR

- Proof of Legal Resident/Qualified Alien-Naturalization Papers/Certification of Citizenship, INS ID Card, Alien Registration Cards/Re-entry permits, Permanent Visa, INS Form
- Most recent utility bills and/or account numbers
- Household income documentation for 30 days or 12 months prior to the application date. Self-employment and seasonal households must provide 12 months of documentation including most recent filed IRS 1040 with all schedules.

Reporting Zero income: All household members 18 yrs. of age & older must complete Self-Declaration Form, provide proof of past due bills documenting non-payment, documentation of how monthly expenses are being paid, provide written statement/letter of support from income source with contact info (name, address, phone and date) detailing how your bills are paid (rent, food, utility etc.) for past 30 days. If applicable, must provide current Subsidized housing Contract Cover Letter/ Annual Lease Addendum, Rental Lease and Food Stamp printout.

- Please know that further documentation maybe requested, such as “Wage and Income” Transcript and/or Non-Filing IRS Verification for all household members over 18 years of age.

Examples of Accepted Income Please note: This is **only an example** of typical income sources and is not inclusive of all income documentation that may be required. If you have any questions about your income documentation, ask to speak to a HEAP staff member before you apply for services.

Employment Wages: Last (2) check stubs for monthly wages. Last (3) check stubs for bi-weekly wages. Last (5) check stubs for weekly wages or Employment Verification from employer showing GROSS income for the last 30 days.

Utility Allowances: Subsidized Housing HAP Contract/Annual Lease Addendum

Social Security, SSI & SSDI: Current Award Letter, copy of check or bank statement (unearned income for a minor is countable income)

Pensions, VA, Alimony: Current Award Letter, copy of check or bank statement

Unemployment, Employment Disability, Worker’s Compensation: Last (2) stubs if paid monthly. Last (3) stubs if paid bi-weekly. Last (5) stubs if paid weekly or Award Letter showing benefit amount and time period.

Self-employment Income: Self-employment form for the past 12 months and prior year IRS 1040 including all schedules that were submit to the IRS.

Seasonal Employment: past 12 month’s income from the date of the application.

[All documentation is needed for assistance. Other qualifications may apply.](#)